

# **\_college rules...1**

PLEASE READ ALL FORMS BEFORE SIGNING ANY APPLICATION FORMS

1. Students who sign the Tuition Agreement are subject to the same school rules as all other Middleton Grange students. The student will comply with all the rules including those set out in the prospectus and the Student Yearbook.
2. Rude or rebellious behaviour will not be accepted.
3. International students may not drive on an international licence. In the interest of students' safety, permission to own or drive a vehicle in New Zealand will be only given to students holding a current New Zealand driver's licence.
  - Students must have parents' and Care Provider's permission to purchase and drive a vehicle.
  - Students wishing to drive a vehicle must gain permission from the Assistant Director after completing an application form and signing the Middleton Grange International College Driver Contract.
  - Students must not be passengers in vehicles travelling to and from school, unless they have gained written permission from both their Care Provider and the Assistant Director.
  - In accordance with New Zealand law all road rules must be obeyed, including the wearing of safety helmets.
4. Valuable items such as compact disc players, etc are not to be brought to school. Jewellery, other than that allowed in the uniform code, is not to be worn. Sums of money should not be left in cloakrooms and lockers but should be left at the International College Office for safekeeping.
5. Smoking is not permitted on the school premises at any time. Students are not permitted to bring cigarettes to school. Smoking at any time in school uniform is not permitted.
6. No alcoholic liquor is permitted on the school premises at any time. Students who bring alcohol to school, who have it in their possession, or who consume it, will be disciplined. Students are also not permitted to consume alcohol prior to coming to school functions such as dinners, dances and sporting events, or any organised functions following school events. The school authorities will also take a serious view of students being involved with liquor outside school.
7. No illegal drugs are permitted on the school premises at any time. The school authorities will also take a very serious view of students being involved with illegal drugs outside school.
8. Boy-girl relationships: there is to be no physical contact between boys and girls. Where a natural interest develops it must be conducted so as not to be conspicuous or exclusive.
9. Where established procedures exist for smooth and orderly running of the school, these must be followed.
10. Regulation school uniform is to be worn correctly and as required.

# college rules...2

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11. Hairstyles must be neat, clean and tidy. Extreme styles or unnatural colour are not acceptable.
12. Make-up is not to be worn with school uniform.
13. Students must abide by the laws of New Zealand, it is compulsory to advise the school of any breach of law. A conviction may result in withdrawal of a student's study visa.
  
14. Students must obey their contracted Care Provider and Homestay Caregiver rules. A Care Provider can talk to the Director if this relationship is strained or breaking down.
15. Students must always be aware of their responsibility as an international student and make a determined effort in school.
  
16. Students must attend school daily and complete all homework and assignments. Repeated unexplained absences will result in the withdrawal of the study visa. Please see Immigration Act 1987 plus amendments for study visa conditions.
  
17. Year 12 and 13 students may request permission to work up to 15 hours during term time and/or up to 20 hours during holidays. Students must not work unless they have school and parent permission and have received a 'Variation of Conditions' to their Student Study Visa.
  
18. Parents and/or the student's Care Provider will be consulted on any major problem, but the final decision with regard to dismissal from Middleton Grange will be the responsibility of the School Board of Trustees. Refer to the Middleton Grange International College Code of Conduct, Discipline System and Grievance Procedure for grievance procedures. If you require a copy of the Middleton Grange International College Code of Conduct Discipline System and Grievance Procedure or Ministry of Education Appeal Authority booklet please request one from the International College office.
  
19. Students are to comply with the reasonable instructions of the school.
20. Students and Care Providers must advise the International College Office of any change of New Zealand home address or phone number.
21. Students must respect the school term dates. All holiday travel must be within school holiday time only.
  
22. When a student is absent from school the Care Provider or Homestay Caregiver must phone the school by 9.00am on the morning of the absence. Any absence must be accompanied by a letter of explanation.
  
23. The student acknowledges that the school may from time to time amend or add to these Rules in the interests of the school and the student, and the student is bound by such amendments.